



# Registration & Renewal Instructions

## FROM THE MISSOURI ATTORNEY GENERAL'S OFFICE

Before completing any form, please carefully read these instructions.

1. Type or legibly print in black ink each response.
2. Respond to all questions. If a question is not applicable, state this and specify the reasons. Incomplete statements or unanswered questions may result in an ineffective registration.
3. Attach additional pages if more space is needed for answers. Reference the question being answered on the top of each page.
4. Once the form is completed, the person providing the information and signing the registration and renewal statements must have the statement and signature notarized before filing it with the Attorney General's Office.
5. Attach a money order, carrier's check or personal check in the amount of \$50 for each registration/renewal statement submitted. Make the check payable to the "Merchandising Practices Revolving Fund."
6. Mail forms and check to:  
Missouri Attorney General's Office  
Attention: Dawn Overbey  
PO Box 899  
Jefferson City, MO 65102

Registration is effective once you have received notification from the Missouri Attorney General's Office. If you have any questions, please call 573-751-3321.